



Nordon Hills City School District 2023-2024 Intra-District Open Enrollment Application

(Request to transfer elementary level student from one building to another)

Please read and refer to: Nordon Hills City Schools Intra-District Open Enrollment Policy (6.04)

Application Period: March 2- April 28, 2023. Application will be considered on a first-come first-served basis.
Please complete one application per child

Name of Student _____ **Grade Level for 2023-24 School Year** _____

Home School based on current residence (please circle):

Northfield

Ledgeview

Rushwood

Requesting to attend the following building (please circle):

Northfield

Ledgeview

Rushwood

Address _____

City _____ **Telephone: Home** _____ **Cell** _____

Parent/Guardian Name _____

Does your child have any siblings in the district that also require a transfer? _____ Yes _____ No
(If yes, please complete a separate application)

Reason for the request to transfer: _____

Have you contacted the building principal where your child currently attends? _____ Yes _____ No

Have you had a conference with the principal and teacher concerning the reason
for your request to have your child transferred? _____ Yes _____ No

My signature certifies that I have read, understand, and agree to adhere to Policy 6.04 Intra District Open Enrollment including the fact that **acceptance is for only one (1) school year** and must be renewed each year.

I assume full responsibilities for transporting my child to and from school.

Signature of Parent/Guardian _____ **Date:** _____

Return Application to: Nordon BOE, 9370 Olde Eight Road, Northfield OH 44067 Attn: Open Enrollment

OFFICE USE: Date Received: _____

New _____ Renewal _____

Approved _____

Rejected _____

Signature of Approval _____